



BUSINESS SITE

EXPRESSION OF INTEREST TO BOOK A BUSINESS SITE

Please complete & return form as soon as possible to secure a Business Site at the Lilydale Show.

Note: Site will be cancelled unless full payment is received by the end of October.

Site Requirements	Cost of Site Required	No. of Trestles @ \$20 each Incl. GST	Power @ \$25 per site Incl. GST	Water Yes/No
Commercial : Covered Site (3m frontage) \$165.00 per Site Includes GST	\$	\$	\$
Commercial : Uncovered Site (6m or 4m frontage) \$165.00 per Site Includes GST	\$	\$	\$
Industrial: Open site adjacent to Woodchop Competition Area (5m x 5m) \$275.00 per Site Includes GST	\$	\$	\$
Food Vendor : Designated areas around the grounds \$550 per Site includes GST -Large food outlet \$275 per site includes GST - Small food outlet	\$	\$	\$

A tax Invoice will be issued on confirmation of booking form. Full payment of site fee is due with booking form.

Four (4) entrance passes and instructions of site location will be forwarded ASAP one month prior to show.

Please return completed form to the Business Sites Manager PO Box 70 Lilydale Vic 3140

NOTE: As some sites do not have power it is important that power requirements are stated in the power column above (10amps/240v - higher AMPS maybe available on request but will incur extra cost). EXTENSION LEADS are NOT PROVIDED - your own may be used only if they are up to ESV approval - Power Boards must be overload type.

SITE NAME: _____

Contact Name: _____

Address: _____

_____ Postcode: _____

Contact Nos. B/H: _____ Email: _____

FAX: _____ Mobile: _____



REVERSE SIDE TO BE COMPLETED, SITE CONDITIONS READ AND FORM SIGNED

FULL DESCRIPTION OF PRODUCT _____

LILYDALE A & H SOCIETY INC. - SITE BOOKING CONDITIONS (Must Read)

1. In consideration of the Lilydale Agricultural & Horticultural Society Inc, granting to me space at the Agricultural & Horticultural Show to be held on the third Saturday and Sunday in November - I shall be responsible for and shall keep the Lilydale A & H Society Inc. indemnified against any claim(s) arising as a result of any damage or injury of any description which may occur to person/s or property, of any person/s or be occasioned by or arise out of the use of any machinery, implement or apparatus of any nature whatsoever used in connection with, or caused directly by the carrying out of my business or activity at the said Show.
2. Stallholders must attend both Show days - Saturday to the end of the night-time concert at 9.30pm and Sunday to 5.00pm. Setting up of the stall may be done from 9.00am on Friday. The Committee will not accept responsibility for goods & chattels left unattended. (Note: The Society provides patrolling security personnel only).
3. Vehicle access is available to the area on Show mornings from 6.30am however all vehicles **MUST BE REMOVED FROM THE GROUNDS BY 8.00am**
4. No political or religious matter may be displayed or distributed from the area.
5. The area allocated shall not be sub-let.
6. The conducting of raffles or the like shall not be permitted under any circumstances.
7. The Business Sites Manager, President and Secretary have total control over the area.
8. All guy ropes & vehicle drawbars are to be located within the boundaries of the site allocated.
9. Stallholder must stay within the boundaries of their allocated site. The Show Society may hold any goods/product beyond that boundary if any requests to remain within that area are not met.
10. The site area must be left in a clean and tidy condition or a penalty-cleaning fee of \$60 will apply. Stallholders to supply their own rubbish bins at the site and remove rubbish appropriately.
11. The Show Society will have security to patrol the area, however, they will not be held responsible for individual sites.
12. If the Stallholder cancels a site booking 30 days or less prior to the show 75% of all fees will be retained by the Society.
13. Stallholders must have current Public Liability Risk Insurance Cover copy of which to be produced upon request.
14. Food Vendors must comply with current Health & Safety Regulations under the Food Act 1984 a certificate of currency must be produced on request.; a 'Temporary Food Premises Registration' is a compulsory requirement by the Shire of Yarra Ranges - a copy of the Registration & Food Safety Program must be produced on request by the Shire's Environmental Health Officer. Application is required at least 14 days prior to the date of the event. Contact for further information : Public Health Services at the Shire of Yarra Ranges on 1300 368 333 or on line at www.yarraranges.vic.gov.au
15. Caterers, Food outlets and Others with gas cylinders must complete and provide on request the Office of Gas Safety 'Gas Safety Self-Check List' provided by the Lilydale Show Society.
16. Site to be illuminated after dusk on Saturday and is the responsibility of the Stallholder (please indicate power requirements in power column of application form).
17. No dangerous, lethal or illegal goods are permitted to be traded.
18. The Show President has the final say in all disputes that may arise.

INSURANCE INDEMNITY DECLARATION (Must be completed):

Do you have Insurance Indemnity: (Please circle) YES / NO (If YES please attach copy of Policy)

If NO please discuss with the Business Sites Manager

PUBLIC RISK INDEMNITY

The Exhibitor accepts all responsibility for any damage or injury to person/s or property which may be occasioned by, or arise from, the use of any machinery, implement or apparatus of any nature whatsoever, used in connection with the stand/stall and hereby indemnifies the Lilydale Agricultural & Horticultural Society Inc. accordingly.

Business Name: _____

SIGNED: _____

DATE: _____